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| **福知山公立大学　出張講義申込書** |

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| **【出張講義申込みの流れ】**  ①当申込書をダウンロードし、必要事項をご記入の上、メールもしくはFAXで本学入試係までお送りください。  ②お申込み後、講義内容と日程を調整の上、1週間以内に担当者から連絡をさせていただきます。  ③出張講義の確定後、本学学長宛に講師派遣依頼文書（様式自由）をお送りください。  **【その他】**  ・教員の都合（講義や研究）等により、また地域によってはご希望に添えない場合がありますので予めご了承ください。  ・交通費・謝金等は一切不要です。出張講義に要する経費は本学が負担いたします。   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **貴校名** |  | | | | | | | **ご担当部署/ご担当者名** |  | | | | | | | **TEL/FAX** | **TEL** |  | | | **FAX** |  | | **E-mail** |  | | **＠** |  | | | | **受講(予定)者**  **学年/参加人数** | **学年** |  | | | **人数** |  | |

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| **第一希望日** |  | **年** | |  | **月** |  | **日** | **(　)** | **時間** |  | **：** |  | **～** |  | **：** |  | | **(** |  | | **分×** |  | **コマ）** | |
| **第二希望日** |  | **年** | |  | **月** |  | **日** | **(　)** | **時間** |  | **：** |  | **～** |  | **：** |  | | **(** |  | | **分×** |  | **コマ）** | |
| **第三希望日** |  | **年** | |  | **月** |  | **日** | **(　)** | **時間** |  | **：** |  | **～** |  | **：** |  | | **(** |  | | **分×** |  | **コマ）** | |
| **上記希望日以外**  **の日程での対応** | **可　　　・　　　不可** | | | | | | | | | | | | | | | | | | | | | | | |
| **第一希望講義** | **タイトル** | |  | | | | | | | | | | | | | | **講師名** | | |  | | | | |
| **第二希望講義** | **タイトル** | |  | | | | | | | | | | | | | | **講師名** | | |  | | | | |
| **第三希望講義** | **タイトル** | |  | | | | | | | | | | | | | | **講師名** | | |  | | | | |
| **上記以外の**  **講義での対応** | **可　　　・　　　不可** | | | | | | | | | | | | | | | | | | | | | | |
| **その他**  **ご希望ご質問等** |  | | | | | | | | | | | | | | | | | | | | | | |

**【出張講義に関する問い合わせ先】**

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