







科目名称 (Course Title)				担当教員(Instructor)	
ビジネス英語入門 I				H.エリック/ ミューリ真貴子	
開講学期 (Semester)	単位数 (Credits)	履修年次 (Requirement)	授業形態 (Class Type)	受講定員の有無 (Maximum Enrollment)	授業公開 (Workshop Class)
前学期	1 単位	1年次	講義	有 (名) ・ 無	
授業の概要 (Course Description)					
<p>** 重要事項 - 本講義は英語のみで行います。理解できない場合は早めに質問または相談をするようにして下さい。</p> <p>** IMPORTANT - This class will be conducted entirely IN ENGLISH. Although it will be possible to receive additional materials and guidance, it will be your responsibility as a student to seek help when content presented in class is not understood.</p> <p>Preparation for job hunting in the global marketplace as well as essential communication skills required in a professional work place. This course also develops an awareness of the importance of succinct written expression to modern business communication. Focus will be given to tools to help students keep current with world events and topics through newspapers and TED talks.</p> <p>English I This is an introductory course to a four-part series of classes. This course will introduce the ideas of global citizenship. This course will also cover how to prepare an online portfolio. Students will use this portfolio to upload and submit assignments and communicate with classmates.</p>					
授業の到達目標 (Course Objectives)					
<p>Students will have the skills required to effectively navigate the global entry level job market. Students will participate in practical activities such as business cards and application writing.</p> <p>English I <ul style="list-style-type: none"> · The main objective of this course will be to learn how to find, synthesize and communicate information in a professional setting. · Student will know how the basic tools to keep up to date on global current issues. </p>					
授業計画 (Course Schedule)					
第 1 回	Class orientation - (Class schedule, study tools, student questionnaires) Course materials presented. Class communication tools discussed. Student registration of class website and mobile applications.				
第 2 回	Unit 1:A The Power to Change				
第 3 回	Unit 1:B Try Something for 30 Days				
第 4 回	Project Workshop (30 Day Challenges)				
第 5 回	Unit 2:A The Marshmallow Challenge				
第 6 回	Project Workshop (Marshmallow Challenge)				
第 7 回	Unit 2:B Build a Tower, Build a Team				
第 8 回	Unit 3:A Messages from the Sea				
第 9 回	Unit 3:B Underwater Astonishments				
第 10 回	Unit 4:A What We Wear				
第 11 回	Unit 4:B Wearing Nothing New				
第 12 回	Unit 5:A What We Wear				
第 13 回	Unit 5:B Wearing Nothing New				
第 14 回	30 Day Challenge Presentations / Peer Reviews				
第 15 回	30 Day Challenge Presentations / Peer Reviews / Semester Review				

授業時間外学習 (Supplementary Activities)	
<p>Student will have the opportunity to participate in volunteer activities to practice content learned in class. There may be a change to attend and/or volunteer in a TED event (depending on seasonal and event time).</p> <p>If assignments and group work has been completed early, there are also opportunities to participate in special in-class communication games and activities.</p>	
成績評価の方法と基準 (Grading)	
評価方法 (割合)	評価基準
Quizzes, Assignments, Presentations (50%) Exam (50%)	<p>Much of student grades will come from performance on assignments and quizzes. There will be one or two major projects which will be more important. There will also be a comprehensive final exam.</p> <p>It will be the students' responsibility to seek guidance on their progress in the course. There may not be progress reports before final grades are posted.</p>
テキスト (Textbook)	<p>【書名】 21st Century Reading 1 【著者】 Robin Longshaw Cengage Learning</p> <p>【出版社】 ISBN-10: 1305264592 【出版年】 2015 ISBN-13: 978-305264595</p>
参考書・資料等 (Supplementary Reading)	There will be supplemental reading and videos on the internet. Please make sure you have access to the internet.
備考 (Other Information)	<p>This is a intended to be a series of courses to be taken in succession. You may be required to complete previous course in the series to register for this class.</p> <p>This class will be conducted in English and it will be the responsibility of the students to study up on material or review English grammar used in class. If needed students can request additional review materials to help prepare for and review content presented in class.</p> <p>Class communication will use the internet and smartphone applications. Students will be expected to install applications for communication on their smartphones.</p>
教員との連絡方法 (Contact With Instructor)	<p>Please make a reservation before visiting the office (Room 4516)</p> <div style="text-align: right;">  <p>erichawkinson.com  erichawkinson@gmail.com </p> <p> ericcharleshawkinson  @eric_hawkinson  facebook.com/tidehawk</p> <p><i>Eric Hawkinson</i> 11-17</p> </div>